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AUDIT COMMITTEE

DATE: FRIDAY 25 MARCH 2011

TIME: 10 AM

PLACE: COUNCIL HOUSE, PLYMOUTH (NEXT TO THE CIVIC CENTRE)

Members –

Councillor Berrow, Chair.

Councillor Evans, Vice-Chair.

Councillors Murphy, Stark and Thompson.

Independent Members –

Mr. Clarke and Mr. Stewart, plus one vacancy.

Substitutes -

Any Member other than a Member of the Cabinet may act as a substitute member provided that they do not have a personal and prejudicial interest in the matter under review.

Members are invited to attend the above meeting to consider the items of business overleaf

Members and Officers are requested to sign the attendance list at the meeting.

Please note that, unless the Chair agrees, mobile phones should be switched off and speech, video and photographic equipment should not be used during meetings.

BARRY KEEL
CHIEF EXECUTIVE

AUDIT COMMITTEE
PART I (PUBLIC COMMITTEE)

AGENDA

1. APOLOGIES

To receive apologies for non-attendance submitted by Committee Members.

2. DECLARATIONS OF INTEREST

Members will be asked to make any declarations of interest in respect of items on this agenda.

3. MINUTES

(Pages 1 - 10)

To confirm the minutes of the meeting held on 21 January, 2011.

4. CHAIR'S URGENT BUSINESS

To receive reports on business which, in the opinion of the Chair, should be brought forward for urgent consideration.

5. STRATEGIC RISK REGISTER - MONITORING REPORT

(Pages 11 - 32)

The Director for Corporate Support will submit a report summarising the latest formal monitoring exercise completed for the Strategic Risk Register for the period September 2010 to February 2011.

6. RISK CHAMPION UPDATE - SERVICES FOR CHILDREN AND YOUNG PEOPLE

(Pages 33 - 34)

A representative from Services for Children and Young People will be in attendance to report on how the Directorate is managing risk.

7. ANNUAL AUDIT FEE 2011/12

(Pages 35 - 38)

The Council's external auditor, Grant Thornton, will submit its Annual Audit Fee letter confirming the audit work to be undertaken during 2011/12 and the associated fee.

8. AUDIT PLAN 2010/11 PROGRESS REPORT

VERBAL

The Council's external auditor, Grant Thornton, will provide a verbal update on progress against its Audit Plan for 2010/11.

9. INTERNAL AUDIT PLAN 2011/12 (Pages 39 - 50)

The Assistant Head of Devon Audit Partnership will submit the Internal Audit Plan for 2011/12.

10. INTERNATIONAL FINANCIAL REPORTING STANDARDS (IFRS) - PROGRESS REPORT VERBAL

The Director for Corporate Support will provide a verbal update in respect of International Reporting Standards (IFRS).

11. AUDIT COMMITTEE FORWARD WORK PLAN (Pages 51 - 56)

The Committee will note the conclusion of its work programme for 2010/11. The next meeting will be on 27 June 2011. Dates of subsequent meetings will be confirmed along with the Calendar of Meetings at City Council on 11 April, 2011.

12. INFORMATION GOVERNANCE VERBAL

The Assistant Director for ICT will update the Committee on how information management principles are being embedded throughout the organisation.

13. EXEMPT BUSINESS

To consider passing a resolution under Section 100A(4) of the Local Government Act 1972 to exclude the press and public from the meeting for the following item(s) of business on the grounds that it (they) involve the likely disclosure of exempt information as defined in paragraph 3 of Part 1 of Schedule 12A of the Act, as amended by the Freedom of Information Act 2000.

PART II (PRIVATE COMMITTEE)

AGENDA

MEMBERS OF THE PUBLIC TO NOTE

that under the law, the Committee is entitled to consider certain items in private. Members of the public will be asked to leave the meeting when such items are discussed.

14. INFORMATION GOVERNANCE (E3) VERBAL

The Assistant Director for ICT will respond to questions on how the information management principles are being embedded throughout the organisation.